



Village of
Lincolnshire
One Olde Half Day Road
Lincolnshire, IL 60069
www.lincolnshireil.gov



2.1

MINUTES REGULAR VILLAGE BOARD MEETING Monday, December 8, 2014

Present:

Mayor Blomberg	Trustee Brandt (Arrived at 7:08 p.m.)
Trustee Feldman (Arrived at 7:07 p.m.)	Trustee Grujanac
Trustee McDonough	Trustee Servi
Trustee McAllister	Village Clerk Mastandrea
Village Treasurer Curtis	Village Attorney Simon
Village Manager Burke	Chief of Police Kinsey
Finance Director Peterson	Public Works Director Woodbury
Community & Economic Development	Village Planner Robles
Director McNellis	Management Analyst Shoukry

ROLL CALL

Mayor Blomberg called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

2.1 Approval of the November 24, 2014 Regular Village Board Meeting Minutes

Trustee McDonough moved and Trustee Grujanac seconded the motion to approve the minutes of the Regular Village Board Meeting of November 24, 2014 as presented. The roll call vote was as follows: AYES: Trustees Grujanac, McDonough, McAllister, and Servi. NAYS: None. ABSENT: Trustees Brandt and Feldman. ABSTAIN: None. Mayor Blomberg declared the motion carried.

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

Mayor Blomberg thanked staff, vendors and all involved with the success of the Tree Lighting Ceremony held this past Sunday at the Village Green.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report

3.31 Revenues and Expenditures by Fund for the month of November, 2014

Finance Director Peterson reported Revenues and Expenditures

for the month of November 2014 have been reviewed by the Treasurer and all funds have been properly recorded.

3.4 Manager's Report

Village Manager Burke noted the Village is currently seeking volunteers to fill Board vacancies. There are a few vacancies on the Architectural Review Board, and staff has been advertising through the weekly Village E-News and website.

Village Manager Burke thanked all involved with the Tree Lighting Ceremony and recognized Economic Development Coordinator Zozulya for her work organizing the event.

Village Manager Burke noted staff is working with Stevenson High School on bringing in the football team to a Board Meeting for recognition on their state championship and noted this should occur sometime in January.

Village Manager Burke noted he has been in conversations with Baceline regarding occupancy of the Flatlanders Building. Discussions have taken place with potential tenants regarding possible economic incentives available to fund desired redevelopment of the site.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on December 8, 2014 in the amount of \$885,747.92.

Finance Director Peterson provided a summary of the December 8, 2014 bills prelist presented for payment with the total being \$885,747.92. The total amount is based on \$146,400 for the General Fund, \$8,100 for Water & Sewer Operations, \$245,500 for Retirement Fund, \$1,900 for Water & Sewer Improvements, \$25,700 for Vehicle Maintenance, \$900 for E911, and \$457,400 for the General Capital Fund. Finance Director Peterson noted the amount for the Retirement fund is due to a transfer that took place which was discussed previously.

Trustee Feldman moved and Trustee Servi seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees McDonough, Feldman, McAllister, Grujanac, and Servi. NAYS: None. ABSENT: Trustee Brandt. ABSTAIN: None. Mayor Blomberg declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 PETITIONS AND COMMUNICATIONS

7.0 CONSENT AGENDA

7.1 ~~Approval of an Ordinance Amending Title 6 (Zoning) of the Village of Lincolnshire Municipal Code in Regard to Permitted and Special Uses~~

(Village of Lincolnshire)

Trustee McDonough requested Item 7.1 be pulled from the Consent Agenda and discussed under Unfinished Business.

- 7.2 Approval of the 2015 Village Calendar and Meeting Schedule (Village of Lincolnshire)**
- 7.3 Approval of Supplemental Appropriation Ordinance of the Village of Lincolnshire, Illinois for the Fiscal Year Beginning January 1, 2014 and Ending, December 31, 2014 (Village of Lincolnshire)**
- 7.4 Approval of the Fiscal Year 2015 Budget**
- 7.5 Approval of Ordinance Levying Taxes for Corporate Purposes of the Village of Lincolnshire, Lake County, Illinois for Fiscal Year January 1, 2015 and Ending December 31, 2015 (Village of Lincolnshire)**
- 7.6 Approval of Ordinance Abating the Tax Heretofore Levied for the Year 2014 to Pay Debt Service on Several Notes of the Village of Lincolnshire, Lake County, Illinois (Village of Lincolnshire)**
- 7.7 Approval of Ordinance Abating and Reducing Certain Taxes Heretofore Levied to Pay Debt Service on Special Service Area (SSA) Bonds of the Village of Lincolnshire, Lake County, Illinois (Sedgebrook Special Service Area Number 1 Special Tax Bonds)**
- 7.8 Approval of Ordinance Abating Certain Taxes Heretofore Levied for the Westminster Way Transportation Special Service Area Number 1A (Village of Lincolnshire)**
- 7.9 Approval of Professional Service Agreements for Fiscal Year 2015**
- 7.10 Approval of Ordinance Amending Chapter 15 of Title 1- Comprehensive Fee Schedule of the Lincolnshire Village Code Related to the Establishment of Fees and Charges for Service (Water and Sewer Connection Charges and Rate) (Village of Lincolnshire)**
- 7.11 Approval of Ordinance Authorizing the Sale and Disposal of Surplus Property (Village of Lincolnshire)**
- 7.12 Approval of Rejection of Bid from Trees “R” Us, Inc., Wauconda, Illinois and Award of Contract to Davey Tree Expert Company, Kent, Ohio for Contractual Dead, Emergency and Hazardous Tree Removal for Fiscal Year 2015 (Village of Lincolnshire)**
- 7.13 Approval of a Contract with Twin Oaks Landscaping, Inc., Oswego, Illinois for 2015 Contractual Mowing Services in an Amount not to Exceed \$24,00 (Village of Lincolnshire)**

Trustee Servi moved and Trustee McDonough seconded the motion to approve the Consent Agenda with item 7.1 removed. The roll call vote was as follows: AYES: Trustees Grujanac, McDonough, McAllister, Brandt, Feldman and Servi. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

8.0 ITEMS OF GENERAL BUSINESS

8.1 Planning, Zoning & Land Use

8.2 Finance and Administration

8.21 Approval of Funding Policy for Illinois Municipal Retirement Fund (IMRF) and Police Pension Fund (Village of Lincolnshire)

Village Manager Burke provided a summary of changes made by the request of the Board to the funding policy for Illinois Municipal Retirement Fund and Police Pension Fund. Language was added to indicate the Village Board will revisit this policy annually and provided flexibility to the Village Board in terms of funding amounts dependent on the Village's financial position.

Trustee McDonough moved and Trustee Grujanac seconded the motion to approve the Funding Policy for Illinois Municipal Retirement (IMRF) and Police Pension Fund. The roll call vote was as follows: AYES: Trustees McDonough, Feldman, Brandt, McAllister, Grujanac, and Servi. NAYS: None. ABSENT: None. ABSTAIN: None. Mayor Blomberg declared the motion carried.

8.3 Public Works

8.31 Consideration, Discussion and Approval of Letter of Credit Reduction for the Forest View Subdivision (Fidelity Builders, Inc.)

Public Works Director Woodbury provided a summary of the request for a Letter of Credit reduction for the Forest View Subdivision.

Trustee McDonough noted the memo stated the Village would release the money prior to year end and wanted to know why the monies would not be released sooner. Public Works Director Woodbury stated Forest View will need to establish the three-year maintenance period while still holding enough money to complete remaining improvements. Village Manager Burke noted three documents were required to meet the improvements and the documents were received today. The memo included in the Board packet was drafted based upon the expectation the needed

documents would be supplied by year end. Village Attorney Simon noted there are still punch list items to complete and this is the reason the money will continue to be held.

Trustee Servi moved and Trustee Feldman seconded the motion to approve the Letter of Credit reduction for the Forest View Subdivision. The roll call vote was as follows:
AYES: Trustees McDonough, Feldman, Brandt, McAllister, Grujanac, and Servi. NAYS: None. ABSENT: None.
ABSTAIN: None. Mayor Blomberg declared the motion carried.

8.4 Police

9.0 REPORTS OF SPECIAL COMMITTEES

10.0 UNFINISHED BUSINESS

11.0 NEW BUSINESS

7.1 Approval of an Ordinance Amending Title 6 (Zoning) of the Village of Lincolnshire Municipal Code in Regard to Permitted and Special Uses (Village of Lincolnshire)

Trustee Servi stated he is in favor for opening up the corporate areas for assembly uses, and noted the context of the discussion is to help current property owners fill their buildings which will be beneficial. However, Trustee Servi recommended putting a limitation on the number or amount of assembly uses in each zoning district to test the market. Trustee Servi stated the piece which was not discussed was if a parcel in the corporate area goes up for sale and a non-profit buys it; this could actually reduce property taxes and he expressed concern about making undeveloped property available for development by non-tax revenue making uses. Trustee Servi noted he is concerned about reducing the revenue the Village could receive and would like to place a limit on the total square footage of assembly use permitted or total amount of acres that could be developed versus allowing this type of use to occur with no restrictions.

Trustee Feldman asked if the Village could make a decision based on non-tax producing uses in the corporate centers. Village Attorney Simon stated yes, the Village could and noted the way the Ordinance was presented to the Zoning Board, the regulations created the distinction between two different types of uses depending on which use complimented the existing uses in the Industrial park and was more likely to contribute to the buildings tax base. The Ordinance was not as clear or specific as to whether the use was tax-exempt or not.

Trustee McDonough noted the attached ordinance covers a lot of different topics and asked if the draft Ordinance was only changed to address what the Board had made a final decision on pertaining to assembly uses.

Village Planner Robles noted the Ordinance before the Village Board for consideration is a series of amendments including updates to zoning definitions, as well as changes to the non-residential zoning districts regulations, and the changes discussed previously. Staff had proposed to increase the limitation on ground floor occupancy of non-sales-tax generating uses and based on the last discussion by the Village Board, this was reverted back to the 25% limitation. Assembly uses were also discussed at the last Committee of the Whole meeting which was changed to not delineate the difference in membership and non-membership uses. Village Planner Robles noted there were previous discussions to remove the multi-family use limitation in the Office/Industrial Districts.

A brief discussion regarding limiting the percentage of assembly uses in the corporate centers followed.

Trustee McDonough moved and Trustee Servi seconded the motion to table an Ordinance Amending Title 6 (Zoning) of the Village of Lincolnshire Municipal Code in Regard to Permitted and Special Uses (Village of Lincolnshire)

Village Manager Burke asked what the Board would like staff to report back at the January meeting regarding the Ordinance to assist with the consideration. Trustee McDonough noted the Board would like to see what is to be achieved in the short term and long term. Trustee Servi asked for staff to report back regarding how other municipalities are handling limitations on assembly uses in their Districts.

Community & Economic Development Director McNellis reported Chuck Lamphere representing Van Vlissingen is in attendance, was involved in previous discussions and would like to address the Board on the issue of assembly uses.

Mr. Chuck Lamphere, representing Van Vlissingen approached the Board and stated Van Vlissingen has pressing issues regarding the assembly uses in the corporate center. Mr. Lamphere noted he did not have any objection in putting a limit on the assembly uses and suggested to even lower the square footage limit or limit it by acreage. Mr. Lamphere encouraged the Board to act promptly on their decision given the fact that Van Vlissingen has a potential tenant who would qualify for a special use.

A brief discussion followed regarding limiting assembly uses by acreage in the O/I Districts.

Trustee McDonough asked Mr. Lamphere if he was able to divulge his potential tenant. Mr. Lamphere noted Willow Creek Church is the potential tenant.

The Board discussed changing the limitation in assembly uses to 50,000 square feet to start.

Trustee McDonough moved and Trustee Servi seconded rescinding the motion to table the Ordinance Amending Title 6 (Zoning) of the Village of Lincolnshire Municipal Code in regard to Permitted and Special Uses (Village of Lincolnshire).

Trustee McDonough moved and Trustee McAllister seconded the motion to approve Ordinance Amending Title 6 (Zoning) of the Village of Lincolnshire Municipal Code in Regard to Permitted and Special Uses with a 50,000 Square Foot Limitation in the O/I Districts on Assembly Uses (Village of Lincolnshire). The roll call vote was as follows: AYES: Trustees McDonough, Feldman, Brandt, McAllister, Grujanac, and Servi. NAYS: None. ABSENT: None. ABSTAIN: None. Mayor Blomberg declared the motion carried.

12.0 EXECUTIVE SESSION

13.0 ADJOURNMENT

Trustee Brandt moved and Trustee Feldman seconded the motion to adjourn. The voice vote was unanimous and Mayor Blomberg declared the meeting adjourned at 7:35 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk